

## REVIEW OF THE COURTYARD CENTRE FOR THE ARTS JUNE 2006

**SUMMARY OF RECOMMENDATIONS AND SUGGESTIONS**

*(RECOMMENDATIONS & SUGGESTIONS APPEAR IN ORDER THEY FEATURE IN THE FULL REPORT AND CONTAIN A PARAGRAPH REFERENCE FOR CONVIENIENCE)*

**The turnover of the Courtyard Trading Company should be higher than the income for admissions at the arts centre. (Para 5.15)**

**Tenders should be sought for franchisees to operate a retail shop within the current Courtyard Complex. (Para 6.8)**

**That the Courtyard should investigate the possibility of operating a separate commercial gallery in addition to the current gallery sponsored by the Arts Council. (Para 6.12)**

**That the Courtyard seeks to develop a dedicated cinema space within the centre even if the venue does not extend. (6.19)**

**That the leaks in the office space be repaired as soon as possible. (Para. 6.26)**

**That the outside arts organisations housed at the Courtyard pay a fair market rental value for the space in line with other City Centre Office space including the real costs of utilities and services or be relocated to another premises in order to release much needed space at the Courtyard. (Para. 6.27)**

**That the Alloy Jewellers housed at the Courtyard pay a fair market rental value for the space in line with other City Centre workshop space including the real costs of utilities and services or be relocated to another premises in order to release much needed space at the Courtyard. (Para. 6.29)**

**The Courtyard should proceed with a more mainstream programme in order to generate more income to address the budget deficit. (Para 6.52)**

**That strict financial monitoring systems and maintained and reviewed on a monthly basis. (Para 6.53)**

**The feasibility of sharing certain core costs with another charitable organisation be investigated. (Para 6.54)**

**That tenders be invited from commercial catering operators with regard to taking up the operation of the facilities provided by the Courtyard Trading Company. (Para 6.66)**

**The Friends of the Courtyard be asked about the possibility of them staffing the bar area. (Para 6.68)**

**That methods be investigated on how to attract customers back to the Courtyard Trading Company during the day including the possibility of refunding car-parking tickets. (Para 6.73)**

**That different methods of enforcing parking restrictions be investigated, including the four possible ways considered by the Review Group. (Para 6.79 – 6.84)**

**That schools be further targeted as a daytime audience and that further external funding to help with the cost of school transport be sought for when the current funding arrangement ends. (Para 7.19 and 7.20)**

**The Commissioning Agreement between the Courtyard and Herefordshire Council end at the same time as the current funding arrangements on 31 March 2008. (Para 7.26)**

**If not already done so the Commissioning Agreement between the Courtyard and Herefordshire Council be signed. (Para 7.25)**

**That any future funding deals with the Courtyard be negotiated at a Corporate level. (Para 7.18)**

**That any future funding deals with the Courtyard operate on a structured grant scheme principal with grants diminishing annually for the duration of the deal. (Para 7.27)**

**DRAFT**